



28th November 2014

Dear Parent/Carer

Re: Germany/Poland Parents Information Evening

As you are aware, your son/daughter has been allocated a place on the Germany/Poland trip in February 2015. Consequently, you and your son/daughter are invited to attend a Parents Information Evening, **on Thursday 4th December 2014 from 6.00 – 7.00pm** in the Academy Restaurant.

At the meeting I will:

- Outline the itinerary that the students will be following
- Give information about the accommodation in Berlin, Krakow and Munich
- Give some hints and tips for what to take with you
- Explain the expectations we have for students' conduct
- Introduce all of the staff who are accompanying the trip
- Explain the travel documentation requirements re: passport/EHICs.

There will also be an opportunity for you to ask any questions, or seek further clarification for anything regarding the trip.

If you have any questions in the meantime, please do not hesitate to contact me. My email address is pete.devlin@wilmingtonacademy.org.uk

Thank you for your support thus far, and I look forward to seeing you on the 4th December.

Best Regards

Pete Devlin
Head of College - Apollo