



Ref: BBU/crw

20th January 2016

Dear Parent/Carer

YEAR 7 PARENTS' EVENING: Thursday 4th February 2016: 5.00PM – 8.00PM

We are writing with regard to the forthcoming Year 7 Parents' Evening to be held on Thursday 4th February 2016 from 5.00pm - 8.00pm.

Parents' Evenings are an opportunity for you to meet with all of your son/daughter's subject teachers and celebrate their success. Teachers at each appointment will discuss your son's/daughter's progress and agree individual targets to help your son/daughter achieve their potential. In addition, you can raise any concerns or address any subject-specific issues you may have. Attendance at events such as these are vitally important in helping students prepare as effectively as possible for their final examinations, and we ask that you make every effort to attend.

All students will be given an appointment sheet by their form tutor to record their appointments. Students must then see each subject teacher to agree an appointment time. (Appointments are allotted by teachers on a first-come, first-served basis. If you require specific timeslots, please encourage your son/daughter to see their teachers as soon as possible.)

In addition to the above opportunity to meet with the teaching staff, you may, of course, contact any member of the teaching staff via email (individual addresses are on our website), or via the small school offices.

We believe that parental engagement is an essential pre-cursor to academic success and we look forward to seeing you on Thursday 4th February.

Yours faithfully

Mr. P Devlin
Head of College (Apollo)

Mr. M Gore
Head of College (Minerva)