

Ref: MGO/crw

2 February 2017

Dear Parent/Carer

YEAR 11 PARENTS' EVENING: Thursday 23 February 2017: 5.00PM – 8.00PM

I am writing with regard to the forthcoming Year 11 Parents' Evening to be held on Thursday 23 February 2017 from 5.00pm - 8.00pm.

Parents' Evenings are an opportunity for you to meet with all of your son/daughter's subject teachers and celebrate their success. Teachers at each appointment will discuss your son's/daughter's progress and agree individual targets to help your son/daughter achieve their potential. In addition, you can raise any concerns or address any subject-specific issues you may have. Attendance at events such as these are vitally important in helping students prepare as effectively as possible for their final examinations, and we ask that you make every effort to attend. Your son/daughter is not expected to wear school uniform to this event.

All students will be given an appointment sheet by their form tutor to record their appointments. Students must then see each subject teacher to agree an appointment time. (Appointments are allotted by teachers on a first-come, first-served basis. If you require specific timeslots, please encourage your son/daughter to see their teachers as soon as possible.)

In addition to the above opportunity to meet with the teaching staff, you may, of course, contact any member of the teaching staff via email or via your child's college Admin Office.

As an academy we believe that parental engagement is an essential pre-cursor to academic success and look forward to seeing you on Thursday 23 February.

Yours faithfully



Mr M Gore
Associate Principal

Year 11 Parents Evening Appointment Sheet

Thursday 23rd February 2017 – 5pm-8pm

Student's Name: _____

Time	Teacher Name	Subject
5.00		
5.10		
5.20		
5.30		
5.40		
5.50		
6.00		
6.10		
6.20		
6.30		
6.40		
6.50		
7.00		
7.10		
7.20		
7.30		
7.40		
7.50		

It is the responsibility of each student to make appointments on behalf of their parent(s)/carer(s)