

Ref: MGO/cwo

April 2018

Dear Parents/Carers

**Year 9 Parents' Evening: Wednesday 9 May 2018: 4:00pm - 7:30pm**

I am writing to remind you of the forthcoming Year 9 Parents' Evening to be held on Wednesday 9 May 2018, 4:00pm - 7:30pm.

With new, harder GCSE and BTEC courses in facilitation, it is essential for you to meet with all of your son/daughter's subject teachers to discuss their progress and agree individual targets. In addition, you can raise any concerns or address any subject-specific issues you may have. Attendance at events such as these are vitally important in helping students prepare as effectively as possible for their final examinations, and we ask that you make every effort to attend.

**My Child At School Parents Evening Booking**

Parents Evening appointments can now be booked through the My Child At School online portal. This can be accessed at [www.mychildatschool.com](http://www.mychildatschool.com) using the login details that were sent out in early February. The attached guide explains how to make your appointments.

The option to book appointments will become available on **Monday 30 April at 9.00am**

In addition to the above opportunity to meet with the teaching staff, you may, of course, contact any member of the teaching staff via email (please contact the Main School Office to obtain individual email addresses).

We believe that parental engagement is an essential ingredient to academic success and we look forward to seeing you on Wednesday 9 May and thank you for your continued support.

Yours sincerely



**Mr M Gore**  
Associate Principal



## My Child At School - Parents Evening Bookings

The following guide explains how to book appointments with your child's teachers for the **Year 10 Parents Evening** which is taking place on **Wednesday the 25th of April**.

Appointments can be booked through the My Child At School portal.

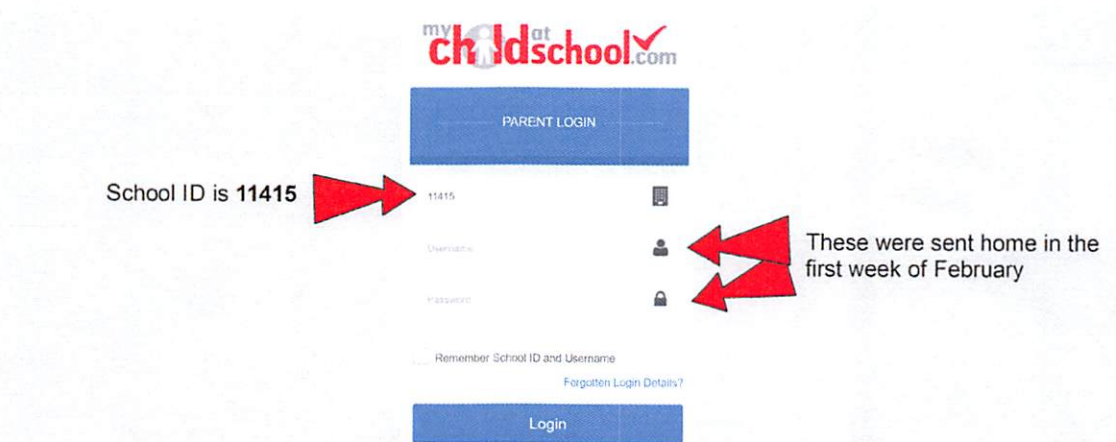
The portal can be accessed at [www.mychildatschool.com](http://www.mychildatschool.com)

The option to book appointments will become available on **Monday 16<sup>th</sup> April at 9:00am**.

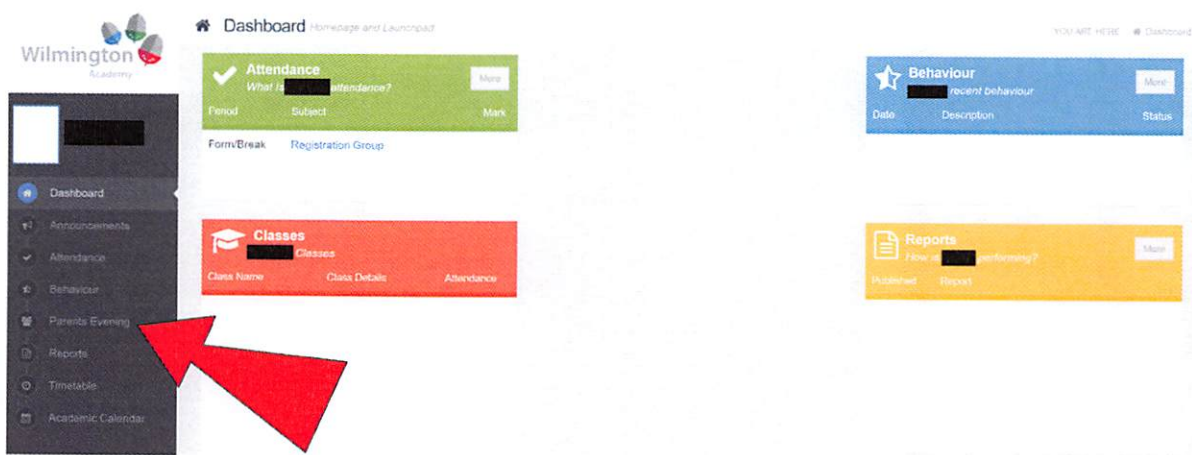
If you are unable to access the My Child At School Portal please contact your child's college office.

To book appointments:

Go to [www.mychildatschool.com](http://www.mychildatschool.com) and login



Select the **Parents Evening** option from the menu on the left hand side



Each of your child's subjects will have a red box that can be selected in order to make an appointment

my child school  
Wilmington Academy

Parents Evening

Date: 01 March 2018, 01:00  
Booking will close on 01 March 2018, 00:00

Appointments that need booking

Mr M Gurney  
Maths

Appointments that have already been booked

There are no booked appointments

Your child's subjects will appear here.

Click on them to book an appointment.

Clicking on one of the red boxes will bring up a list of available appointments

my child school  
Wilmington Academy

Parents Evening

Date: 01 March 2018, 01:00  
Booking will close on 01 March 2018, 00:00

Time slots for Mr M Gurney

Time	Available	Book
01:00	Available	Book
01:05	Available	Book
01:10	Available	Book
01:15	Available	Book
01:20	Available	Book
01:25	Available	Book
01:30	Available	Book
01:35	Available	Book
01:40	Available	Book
01:45	Available	Book
01:50	Available	Book
01:55	Available	Book
02:00	Available	Book
02:05	Available	Book
02:10	Available	Book
02:15	Available	Book
02:20	Available	Book
02:25	Available	Book
02:30	Available	Book
02:35	Available	Book
02:40	Available	Book
02:45	Available	Book
02:50	Available	Book
02:55	Available	Book

Select the appointment that you would like

The page will then display any appointments that you have booked

my child school  
Wilmington Academy

Parents Evening

Date: 01 March 2018, 01:00  
Booking will close on 01 March 2018, 00:00

Appointments that have already been booked

Time: 01:00    Teacher: Mr M Gurney    Subject: Maths    Location: Apollo and Minerva Piazas (upstairs and downstairs)

Booked appointments will be displayed here