

Ref: TTR/awl

6 December 2018

Dear Parents/Carers

### Christmas End of Term Arrangements

We will be dismissing students at 12:10 pm on the last day of term, Wednesday 19 December. If this early finish causes you any difficulties, please contact the relevant College Admin Office asking for your child to remain in the Academy as normal until 2pm and the appropriate supervision will be arranged. Any child remaining in the Academy should report to the LRC. Unfortunately there can be no special arrangements with the buses, which will arrive at the normal time.

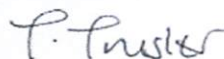
We will be conducting a non-school uniform day with proceeds donated to a selection of chosen charities. We would ask for a charitable donation of £1 on the day, but we would not wish to exclude anyone from participating for financial reasons.

There will be no lunch service, however students will be able to purchase food during Christmas Brunch should they wish to do so.

	Jupiter	Apollo	Minerva
<b>Session 1</b> 8:40-9:50	Assembly	Form Time Activity	Form Time Activity
<b>Session 2</b> 9:50-11:00	9:50 - 10:35 Form Time Activity 10:35 - 11:00 Brunch	Assembly	9:50 - 10:15 Brunch 10:15 - 11:00 Form Time Activity
<b>Session 3</b> 11:00 - 12:10	Form Time Activity	11:00 - 11:25 Brunch 11:25-12:10 Form Time Activity	Assembly

May I take this opportunity to thank you for your continued support and wish you, your families and friends a very happy Christmas. School returns on Thursday 3 January 2019 at 8:40am.

Yours faithfully



**Mrs Tracey Trusler**  
Principal